



Document Checklist – Cover Sheet

Name: _____
Position applied for: _____

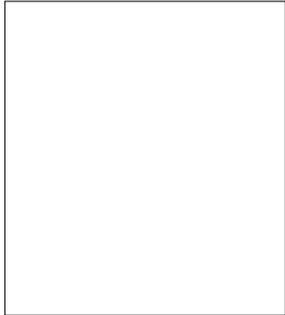
1. Demand Draft	<input type="checkbox"/>
2. Application Form	<input type="checkbox"/>
3. Resume	<input type="checkbox"/>
4. CNIC (attested copy)	<input type="checkbox"/>
5. PRC – Form D (attested copy)	<input type="checkbox"/>
6. Domicile (attested copy)	<input type="checkbox"/>
7. 04 Photographs (attested)	<input type="checkbox"/>

Academic Credentials	
1. PhD Degree (attested)	<input type="checkbox"/>
2. Master’s degree (attested)	<input type="checkbox"/>
3. Master’s transcript (attested)	<input type="checkbox"/>
4. Bachelor’s degree (attested)	<input type="checkbox"/>
5. Bachelor’s transcript (attested)	<input type="checkbox"/>
6. Intermediate Certificate (attested)	<input type="checkbox"/>
7. Matriculation Certificated (attested)	<input type="checkbox"/>

Professional Certification/Membership	
1. PEC (Engineering)	<input type="checkbox"/>
2. PCATP (Architecture)	<input type="checkbox"/>
3. HRCI (Human Resource Professional)	<input type="checkbox"/>
4. PMP (Project Management Professional)	<input type="checkbox"/>
5. Other, (Specify) _____	<input type="checkbox"/>

<u>Declaration</u>	
<p>I hereby declare that all the information provided in the form along with attachments are true and correct according to the best of my knowledge. Any information which is found to be incorrect, inconsistent, forged and altered at any stage, during pre or post-employment, will bear the reasons for disqualifications and subject to legal proceedings, as deem appropriate by the University at its discretion.</p>	
Signature: _____	Date: _____

Personal Details Form

Name <i>(As per CNIC)</i>		 Photograph
Date of Birth <i>(As per CNIC)</i>		
Father's Name		
Mother's Name		
Religion		
CNIC No.		
CNIC Expiry Date		
Address (HOME)		

Address (OFFICE)	
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Tel # (Home)		Next of Kin	
Mobile #		Marital Status	
Email		Blood Group	
Emergency Contact Name		Emergency Contact #	

Educational / Technical Qualification (write in chronological order starting from School)

Degree	Institution	Location	Major Subjects	Grade	Year of Passing
a					
b					
c					
d					
e					

Detail of Experience (write in chronological order starting from recent employment)

Organization	Designation/BPS	Worked (From - To)	Reason for Leaving	Last Salary Drawn
a				
b				
c				

Detail of Family (write in chronological order)						
Name	Relation	Gender	Date of Birth	NIC # / B Form #	Profession	Marital Status
a)						
b						
c						
d						
e						
f						
g						
h						

References (not blood relation)			
Name	Organization & Designation	Address	Telephone Number
a			
b			
c			

Do you have any relative(s) working with AU? Yes No

S No.	Name	Department	Designation	Relation with applicant

Name & Signature

Date

Publications: Please share list of publications, if any, use separate sheet(s) as per the following order.

1. Research Papers/Articles/Exhibitions
2. Books/Book Chapters